

OBAN TENNIS & SQUASH CLUB

CONSTITUTION

NAME The Club shall be known as the Oban Tennis and Squash Club.

OBJECT The aim of the Club shall be to promote and advance the playing of Tennis and Squash in Oban and the surrounding area

MEMBERSHIP

- a) Membership of the Club shall be open to all members of the community
- b) Categories of Membership shall be as follows:
 - i. Ordinary members, being 18 years of age or over
 - ii. Student members, who are attending Secondary school, College, University or Institutes of Further Education
 - iii. Junior primary member, who are attending primary school
 - iv. Family member, Any parent and child combination
 - v. Life member, honorary position designated by the committee
- c) A copy of the constitution and club rules are available on the Atlantis Leisure website and the Club noticeboard

EQUAL OPPORTUNITIES

- a) The Club is committed to ensuring that equity and equal opportunities are incorporated across all aspects of its operation and development
- b) The Club respects the rights, dignity and worth of every person and will treat everyone equally, regardless of age, ability, gender, ethnicity, religious beliefs, sexuality or social/economic status.
- c) All members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity
- d) The Club will deal with any incidence of discriminatory behaviour according to the Club disciplinary procedures

THE COMMITTEE

- a) The management of the Club shall be vested in the Committee consisting of Chairman, Vice-Chairman, Secretary, Treasurer, Tennis Convener, Squash Convener and up to four additional members of the Committee.
- b) The committee shall be drawn from ordinary members of the
- c) The Office Bearers and Committee Members shall be elected annually at the Annual General Meeting by the ordinary members of the Club by a simple majority of those present
- d) Ordinary members may be proposed for Office even if absent from the Annual General Meeting provided that their prior approval has been obtained by the proposer.
- e) The Committee shall have power to fill any casual vacancy by co-option until the next General Meeting of the Club following thereon.
- f) The Club shall appoint a welfare and safeguarding officer

PROCEEDINGS OF COMMITTEE

- a) The Committee shall be employed to make Rules as necessary for the good running of the Club.
- b) The Committee may meet for the dispatch of business, adjourn and otherwise regulate its meetings as it may determine.
- c) The Committee shall meet on the requisition of the Chairman or any five or more members of the Committee.
- d) The Secretary shall send notice of every meeting of the Committee stating the general particulars of all business to be considered at such meeting to each member of the Committee
- e) All questions shall be decided by a simple majority of the members present and voting thereon in accordance with the agreed method at a meeting of the Committee.
- f)
 - i. The Chairman, or in his absence the Vice Chairman of the Club shall be the Chairman of the Committee.
 - ii. In the absence of the Chairman, and the Vice Chairman from any meeting of the Committee, a Chairman shall be elected by the meeting.

- iii. In the case of equality of votes, the Chairman of the Committee at the time shall have a second casting vote.
- g) The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment or qualification of any member.
- h) The quorum at a meeting of the Committee shall be four ordinary members.

MEETING OF THE CLUB

- a) The Annual General Meeting of the Club shall be held during the month of March in each calendar year at such place as the Committee shall determine. Other General Meetings of the Club shall be held at such times as may be determined. Fourteen clear days notice in writing shall be given to members.
- b) An Extraordinary General Meeting of the Club shall be called at fourteen clear days notice in writing by the Secretary to the members upon the written demand of:
 - i. Ten or more members; or
 - ii. The Chairman; or
 - iii. The Committee

Any such Extraordinary General Meeting shall take place within one month of the receipt of written demand for such meeting by the Secretary.

- c) At the Annual General Meeting of the Club the business shall include:-
 - i. Consideration of Annual Reports of the work done by or under the auspices of the Club.
 - ii. Consideration of the Audited Accounts.
 - iii. Election of Officer Bearers and Committee Members.
 - iv. Such other business as the Committee shall determine of which Notice shall have been given.
- i) The quorum at any General Meeting of the Club shall be twenty members entitled to vote at such meetings.

SPECIAL AND STANDING COMMITTEES

- a) The Committee may appoint such Special or Standing Committees as may be deemed necessary and may determine their terms of reference, powers, duration and composition.
- b) The Chairman or the Vice Chairman shall be ex officio a member of such Special or Standing Committee.

THE CLUB YEAR AND AUDIT

- a) The financial year shall run from 1st January to 31st December. The subscription year shall run from 1st April to 31st March and only paid up members shall be entitled to attend and/or vote at the Annual General Meeting or at any other General Meeting of the Club.
- b) The Club shall require proper books of account to be kept and there shall be produced at the Annual General Meeting in each year an audited Statement of Income and Expenditure during the financial year last ended, together with an Audited Balance Sheet as at the 31st December previous to such Annual General Meeting.

FUNDS

All monies and other property from time to time belonging to the club shall be paid or applied as may be thought fit towards the furtherance of the objects of the club or any of them.

TITLES, LEASES CONTRACTS, BORROWING

- a) The Titles to Club Property and all Leases in favour of the Club shall be taken in name of and all Contracts shall be entered into on behalf of the Club by the Chairman, Secretary and Treasurer of the Club for the time being and their respective successors as such Office Bearers as Trustees for the Members of the Club.
- b) For the purposes of the immediately preceding sub-clause the Chairman, Secretary and treasurer for the time being and their respective successors are empowered to execute all titles, leases, and other legal or formal documents as trustees for the Members of the Club.

DISSOLUTION

- a) The club may be dissolved by a resolution passed by majority of not less than two thirds of the members present and voting at an Annual or Extraordinary General Meeting called for the purpose
- b) If upon the dissolution of the Club there remains after satisfaction of all its debts, and liabilities any money or other property whatsoever, the same shall not be paid, applied or distributed among the members but shall be applied to the furtherance of such objects, similar to those of the Club by the Club in General Meeting and if so far as effect cannot be given to the for any charitable purpose connected with physical training or recreation.

MISCONDUCT AND EXPULSION OF MEMBERS

- a) All members are required to report to the Committee any action or behaviour of a member which is considered by the reporting member to be detrimental to the sport and contrary to the rules and objects of the Club.
- b) A member so reported:
 - i. Shall be given notice in writing by the Secretary of the report together with a summary of such report.
 - ii. May within ten days of the receipt of such notice make representations in writing to the Committee or give notice to the Secretary of his or their wish to make oral representations to the meeting of the Committee next following, of the time, date and place of which the Secretary shall notify such member.
- c) The Committee shall consider the report together with any written representations and transcripts of any oral representations.
- d) A member held to be guilty of such action or behaviour may on a resolution passed by a majority of not less than two-thirds of the members of the Committee present and voting, have his or their membership suspended or cancelled or be censured or have his or their voting rights restricted in such manner as the Committee shall by such majority determine.

ALTERATIONS TO THE CONSTITUTION

- a) The Constitution may not be altered except on a resolution passed by a majority of not less than two-thirds of the members present and voting at a General Meeting called for the purpose.
- b) A resolution for the alteration of the Constitution shall be received by the Secretary at least twenty eight days before the meeting at which the resolution is to be brought forward.
- c) The notice in writing of such a meeting given by the Secretary to the members shall include notice of the alterations proposed to the Constitution.

INTERPRETATION

The Interpretation Act 1889 applies for the Interpretation of this Constitution as it applies for the interpretation of an Act of Parliament.